



TROOP Planner

Centralized planning & logistics for in-person meetings

Planning in-person meetings shouldn't feel overwhelming. From choosing the best destination to coordinating every detail, TROOP Planner keeps everything organized so you can confidently plan from start to finish.

←Team meetingMay 10 – 15, 202623 attendees🇺🇸 San Diego, CA

ACME Co Sync 2026

🌤️ H:72°F L:57°F

United States

San Diego, CA

📅 Duration6 days

👤 Attendees23

🕒 Travel time252h

☁️ CO22.9t CO2

Meeting details

NameACME Co Sync 2026

TypeInternal

Travel policyStandard policy

StartMon May...8:00 AM

EndFri May 15...9:00 AM

Note for attendees

Capture need-to-know details like weather, local tips, dress code, logistics and more to share with attendees in a Know-before-you-go meeting brief.

Normal

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Start typing. Your details are autosaved.

←ACME Co Sync 2026May 10 – 15, 20260 attendees

Scenarios

Download

Update

Key

🌱 Most sustainable

💰 Cheapest

⚡ Fastest

San Diego, CA

United States of America

🌱⚡

Select

Dallas, TX

United States of America

💰

Select

New York City, NY

United States of America

Select

Summary

Description	San Diego, CA	Dallas, TX	New York City, NY
Last updated	Sep 23, 2025	Sep 23, 2025	Sep 23, 2025
Attendees	18	18	18
Total travel time	115h	80h	65h
Total number of stops or trans...	10 stops	Direct	Direct

EXPLORE

Find the right place, faster

Stop spending hours comparing cities, hotels, and meeting spaces. Explore helps you build and compare scenarios that analyze flight routes, travel times, budgets, and more so you can quickly see which option makes the most sense for your meeting.

Budget

Download

Estimate

\$23,880

🔒 Lock

Working

\$26,871

Actual

\$31,502

Working vs actual

\$7,622 over

Search

34 expenses

Description	Category	Estimate	Working	Actual	Wrk. vs Act.
Liam Smith - Flight	Flights	\$695	\$730	\$750	\$20
Sophie Brown - Flight	Flights	\$685	\$725	\$620	\$105
Alex Johnson - Flight	Flights	\$689	\$780	\$750	\$30
Hilton San Diego Bayfront	Accommodation	\$3,112	\$3,380	\$4,760	\$1380
WeWork	Meeting space	\$699	\$795	\$800	\$5
Group activity (Mon)	Activities	\$674	\$785	\$692	\$93
Lunches	Meals	\$690	\$800	\$905	\$105
Dinners	Meals	\$672	\$735	\$725	\$10

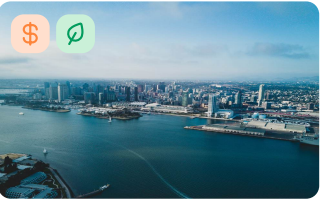
PLAN

Manage every detail with confidence

Once you've picked the destination, Plan keeps everything organized. From dates and attendees to budgets and logistics, you'll have one workspace that keeps plans clear, consistent, and always up to date. No more spreadsheets to build and manage.

Destination Comparison

San Diego, CA
United States of America



Last refresh on Sep, 23 2024

Confirm

Dallas, TX
United States of America



Last refresh on Sep, 23 2024

Confirm

New York City, NY
United States of America



Last refresh on Sep, 23 2024

Confirm

Download

Pin

Refresh all

Budget

Download

Estimate
\$23,880

Working
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Working vs actual
\$7,622 over ▲

Description	Category	Estimate	Working	Actual	Wrk. vs Act.
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La Villa	Accommodation	\$3,112	\$3,380	\$4,760	\$1380 ▲

Research & Insights

Save hours of manual work with data-driven destination comparisons that factor in flight options, hotels and meeting spaces, attendee convenience, and more.

Budgeting

Estimate and compare costs for each location or scenario, then track planned versus actual spend to stay within budget and report with confidence after every meeting.

Attendee	RSVP	Attendee needs	Bookings
 Leslie Alexander	✓ Yes, in person	 	  
 Rolly Turc	☑ Yes, virtually		  
 Marvin McKinney	⌚ Maybe		  
 Ana Maria Gonzalez	⌚ Maybe		  
 Anonymous	✗ Declined		  

Sort: Arrival time

Liam Montgomery

Noah Prescott

Ava Sinclair

Oliver Bennett

Mia Thompson

n, Oct 8	Tue, Oct 9	Wed, Oct 10
Cape Town - London British Airways (BA 252)		London - San Diego British Airways (BA 252)
	Phoenix - San Diego British Airways (BA 252)	
	Los Angeles - San Diego British Airways (BA 252)	
	Seattle - San Diego British Airways (B...	
	Local attendee	

Attendee Management

Keep attendee details organized in one place. Add participants, manage preferences, track RSVPs, send communications, and view itineraries without chasing email threads or spreadsheets.

Meeting & Travel Logistics

Keep meetings running smoothly with centralized visibility into travel routes, arrival times, and on-the-ground coordination.

Why companies choose TROOP

Built for real planners

Designed for meeting planners who manage meetings alongside other responsibilities

Data-driven

Real-time insights from global providers for smarter decision-making

Trusted

SOC 2 compliant and backed by industry leaders Madrona, Durable Capital, and Conexo Ventures

Fast setup

Get started in minutes with no IT lift

LET'S MEET

Check us out at trooptravel.com to get started!

email us at info@trooptravel.com or learn more trooptravel.com/book-a-demo

